

國立中興大學微生物暨公共衛生學研究所博士班研究生在校就讀行事細則規定

90年3月6日所務會議通過
92年5月7日所務會議修正通過
93年10月28日所務會議修正通過
95年4月17日所務會議修正通過
95年8月31日所務會議修正通過
98年7月13日所務會議修正通過
101年5月3日所務會議修正通過
103年1月2日所務會議修正通過(第6條)
104年1月22日所務會議修正通過(第6條)
104年4月16日所務會議修正通過(第5、6條)
108年5月3日所務會議修正通過(第6、10條)
112年11月30日所務會議修正通過(第3(刪除)、4-12條)
114年2月19日所務會議修正通過(第8條)

一、論文指導考核委員會

1. 取得博士班學籍資格，選定指導教授後，需於第一次研修進度考核前成立論文指導考核委員會。凡本校獸醫學院具有博士學位或副教授資格以上之專任教師皆得成為博士班學生之指導教授。
2. 論文指導考核委員會由指導教授負責組成，委員會為3至5人負責指導、考核、審查研究生之研習。委員以具有助理教授資格以上擔任，必要時得聘請校外委員，指導教授為當然委員，指導考核委員會必須經所長同意後組成之。

二、研究生於第一學年結束前須選定指導教授，並於第二學年起每學年至少舉行一次研修進度公開考核。

三、每學年結束前，得申請參加資格考試(含筆試必要時得口試)。登記後不得取消，未登記者不得參加考試。本項資格考試，必須在入學後四年內通過。

四、資格考試由論文指導考核委員會建議與論文相關之科目二科，考核委員會須於第二學年結束前告知該考生應考科目，並由論文指導考核委員會決定每科至少兩位老師負責命題。及格分數為七十分，不及格之科目必須重考，重考以一次為限，且間隔須至少一學期，再試不過則予以退學。參加資格考試博士生對其各部份試卷及成績均有權利查詢，如對評分有所異議，可申請所教評會仲裁。

五、博士生畢業前所須完成之事項：

1. 通過資格考試。
2. 申請學位口試前必須至少發表(或被接受)與其學位相關之完整架構報告於該領域排名前20%或影響係數大於3.5之SCI期刊論文一篇或於國內外具有審查制度之期刊論文二篇，其中至少一篇須發表於SCI期刊。
 - (1) 投稿日期應在該生入學後。
 - (2) 該生必須為論文之第一排序作者，其他排序不論貢獻度均不計入。
 - (3) 該生單位須註明有國立中興大學微生物暨公共衛生學研究所。
 - (4) 至少一篇SCI期刊論文之主要通訊作者為本院之「主指導教授」，始得申請畢業考試。
3. 畢業前在國內外學術研討會發表相關研究至少三次。
4. 欲畢業學期，須於校訂論文口試申請截止日一個月前提出完成1.2.3.4.之證明，及經指導教授簽名之論文考試申請書，並修畢18個學分(如為逕行修讀博士者，至少需修滿30個學分)及12個論文學分，經所務會議通過後，向教務處提出論文考試申

請。

5. 本所九十五學年度起入學之博士班一年級新生(微生物組)，若未修過全年高等微生物學 6 學分者，於一年級選課時，須必選全年高等微生物學 6 學分通過後，始可畢業。

六、博士候選人學位考試申請必須於該學期本所公告之期限內提出。

七、博士學位考試委員會委員，由所長遴選校內外合格教授或專家五至九人(校外委員須三分之一以上)，並指定一人為召集人並為考試委員會主持人(論文指導教授不得擔任召集人)，提請所務會議討論通過，呈請校長核可後聘任，辦理論文口試審查事宜。

八、博士學位候選人之畢業考試，以公開演講方式進行，兩週前應將完整論文打字裝訂送交每位論文口試委員，格式依學校規定。一週前必須以海報向全校公佈。考試時以公開演講形式，到場人士均可先行自由發問，時間以不超過十五分鐘為原則。演講後清場，改由論文考試委員就所有相關知識進行口試。

九、離校前應經指導教授、所長簽字，每位畢業同學應送一本論文給其論文指導教授、各考試委員及留一本論文於所內，供其他人翻閱參考。以上手續完成始准辦理離校手續。

十、其他基本法規依國立中興大學研究所博士班各相關法規辦理。

十一、本規定經所務會議通過後實施，修改時亦同。

NATIONAL CHUNG HSING UNIVERSITY
GRADUATE INSTITUTE OF MICROBIOLOGY AND PUBLIC HEALTH
Specific Rules for Doctoral Students

Amended by the Institute Affairs Meeting on February 19, 2025 (Article 8)

Article 1 Dissertation Advisory and Examination Committee:

1. After obtaining doctoral program admission and selecting an advisor, a Dissertation Advisory and Examination Committee need to be established before their first progress evaluation. Full-time faculty members of the College of Veterinary Medicine holding a doctoral degree or associate professorship or a higher rank are eligible to serve as advisors.
2. The Dissertation Advisory and Examination Committee is organized by the advisor and consists of 3 to 5 members responsible for guiding, evaluating, and reviewing the student's studies. Members must hold a rank higher than assistant professor. External members may be invited when necessary. The committee must be approved by the director of institute.

Article 2 Graduate students must select a supervisor by the end of the first academic year. Starting from the second year, at least one public progress evaluation should be conducted every year.

Article 3 Students may apply for the qualification exam (including written and oral if necessary) by the end of each academic year. Once registered, cancellation is not allowed. Students who have not registered are not permitted to take the exam. This qualification exam must be passed within four years of enrollment.

Article 4 The subjects of the qualification exam, two in total, are recommended by the Thesis Advisory Committee and must be related to the dissertation. The committee must inform the student of the subjects by the end of the second academic year and assign at least two instructors for each subject. The passing grade is 70. Failed subjects must be retaken, limited to one retake after at least one semester. Students who fail the retake will be dismissed. PhD candidates have the right to review their exam papers and grades. If there is any dispute regarding scoring, an appeal can be made to the Academic Evaluation Committee.

Article 5 Requirements for doctoral students before graduation:

1. Doctoral students must pass the qualification examination.
2. Before applying for the degree oral defense, students must have published (or have accepted) at least one full paper related to their degree in an SCI journal ranked within the top 20% in the field or with an impact factor greater than 3.5. Alternatively, students must have published two papers in peer-reviewed domestic or international journals, with at least one published in an SCI journal.
 - (1) The submission date must be after the PhD enrollment.
 - (2) The student must be the first author of the paper; the rankings of other authors,

regardless of contribution.

(3) Affiliation of the student must specify the Graduate Institute of Microbiology and Public Health, National Chung Hsing University.

(4) To apply for the oral defense, the corresponding author of at least one of the SCI journal papers must be the “main advisor” from this institute.

3. Before graduation, students must present their research at least three times at domestic or international academic conferences.

4. In the intended graduation semester, students must submit proof of the above requirements and the dissertation defense application form, signed by the advisor, at least one month before the application deadline set by University. Doctoral students must complete 18 credits (30 for direct-entry doctoral students) and 12 dissertation credits and submit their application to the Office of Academic Affairs upon departmental approval.

5. In the Microbiology Program, the first-year doctoral students, enrolled from the 2006 academic year onward, must pass a 6-credit Advanced Microbiology course if not previously taken.

Article 6 Applications for doctoral candidates’ degree examinations must be submitted within the deadline announced by the institute for the respective semester.

Article 7 The Doctoral Degree Examination Committee consists of 5 to 9 qualified professors or experts recommended by the institute director, with at least one-third being external members. One member will be designated as the convener and chairperson of the committee (the dissertation advisor cannot serve as the convener). The proposed members must be approved by the Institution Affairs meeting and appointed by the University president to handle the dissertation oral defense.

Article 8 The oral defense examination for doctoral candidates is conducted as a public presentation. The complete dissertation, formatted according to university regulations, must be submitted in printed and bound form to each oral defense committee member two weeks prior to the day for examination. The presentation must be announced to the entire university via posters one week in advance. During the examination, the participants may ask questions for up to 15 minutes. Afterward, the venue is cleared for the committee to conduct the oral defense based on all related knowledge.

Article 9 Before leaving the university, students must obtain signatures from their advisor and Institute director. Graduating students must provide one copy of their dissertation to their advisor, examination committee members, and the institute for public reference. After fulfilling these requirements, graduates can start the procedure for “the Application to Leave School”.

Article 10 Other fundamental regulations shall follow the relevant doctoral program regulations of the Graduate School of National Chung Hsing University.

Article 11 These Regulations shall be implemented upon approval by the Institute Affairs Meeting. The same shall apply when amendments are made hereto.